

Report Back

REPORTING ON INTERNATIONAL CONNECTIONS TO NEW ZEALAND'S DAIRY INDUSTRY

ESSENTIAL QUESTION

What is the procedure for reporting on the outcome of a project?

WHAT ARE WE LEARNING?

- To construct texts showing an awareness of purpose and audience
- To write text by integrating different sources of information
- Reflection is an important part of the learning process

TRY THIS WITH

- Years 6-9
- Students who have an interest in discussing the process of their learning
- Students who love sharing their learning

FIND

- Remember
- Outline
- Generalise
- Show
- Report
- Illustrate

Explain that this step focuses on thanking the people involved, sending them the infographic to report back on the mission and pinning the infographics to the [interactive map](#).

Discuss the importance of this step in projects that rely on other people's interest and goodwill.

Share the infographics. Ask groups to comment on their learning, processes, surprises and issues.

Make generalisations about New Zealand's dairy industry and international relationships.

Review the conventions of a formal letter. Use a Google Doc to prepare a template for the thank-you message.

Remind groups that each message should have the 'formal report' requirements but should also be personalised.

APPLY

- Organise
- Connect
- Transfer
- Select
- Identify
- Summarise

Compile a list of all the people who need to receive the thank-you message and their contact details.

Review the Evernote archives and notes from the whole mission. Find relevant photos, quotes, reflections or specific anecdotes to include in the group's thank-you message.

Write the generic sections of the thank-you message including a PDF copy of the infographic, a link to the International Cow of Mystery [interactive map](#) and a link to the class blog if relevant.

Agree on how the thank-you message will be personalised for each person receiving it.

Complete a thank-you message for each person.

PRODUCE

- Evaluate
- Discuss
- Conclude
- Explain
- Consider
- Assess

End the Thank-you messages. If the person is on Twitter, tweet to let them know the report has been sent.

Pin the group's infographic to the [interactive map](#). Instructions for this can be found at [International Cow of Mystery mission headquarters](#).

Reflect on the group's learnings throughout the whole process;

- What would they do differently?
- What issues were there and how were they overcome?
- Was there anything surprising?
- What would they change?

Combine these and other reflections with photos, notes or anecdotes in a Present.me presentation to conclude the mission. Embed these on the class blog to share the mission with others.



SUCCESS CRITERIA

Students can check they have successfully completed the task by:

- Making a comprehensive list of people who should receive a Thank-you
- Personalising each Thank-you message to the recipient
- Reflecting honestly and in detail on their group's work and their own contribution

PRINCIPLES	VALUES	KEY COMPETENCIES	LEARNING AREAS	WORD BANK	RESOURCES REQUIRED
Learning to learn Community engagement	Community and participation Integrity Excellence	Thinking Participating and contributing Using language, symbols and texts	English Social Sciences	Outcome Anecdote Generalise Recipient	Creating an Infographic Student Activity Guide Interactive map International Cow of Mystery