

Reviewing Processes for Efficiency and Outcome

PREPARING TO INTERVIEW PEOPLE IN NEW ZEALAND'S DAIRY INDUSTRY

ESSENTIAL QUESTION

How can I make what I did before better?

WHAT ARE WE LEARNING?

- To reflect on previous learning to streamline processes
- Documenting progress using photos, notes and anecdotal evidence
- The scale of New Zealand's dairy industry

TRY THIS WITH

- Years 6-9
- Students who have an interest in different ways to document their learning
- Students who love collaborating to improve outcomes

FIND

- Review
- Report
- Discuss
- Listen
- Generalise
- Predict

Explain that this step focuses on contacting and arranging interviews with people in the dairy industry.

Complete a PMI on their thoughts and efforts at locating a farmer and organising to interview them.

Discuss any issues and how these were solved.

Add new insights about phone and email etiquette. Which method got the best results?

Remind students to record interactions, notes and contact details in their group's Google Doc and Evernote.

Share different group's roles, notes and how they organised their first interview. Tell groups that they have a chance to rework their group organisation for this step.

APPLY

- Plan
- Develop
- Reorganise
- Identify
- Appraise
- Separate

Carry out a self review the group's performance so far. This should be an honest appraisal so that roles and processes can be changed.

Check everyone in the group is using Wunderlist, Evernote and the group Google Doc in the agreed way.

Review the list of dairy industry contacts and possible contacts gained from interviewing the farmer.

Follow steps three through five on the [Student Activity Guide](#).

Decide on the 'need to knows'. Focus these on how to find, contact and organise an interview with each person listed. Turn these 'need to knows' into questions relevant to achieving this step.

PRODUCE

- Compose
- Devise
- Explain
- Propose
- Evaluate
- produce

Decide the best way to make initial contact with each dairy industry person and organise a time and date for the interview.

Compose an email or a telephone script so important details or questions aren't missed. If phoning, have a plan in place if there is an opportunity to leave a voice message.

Remember to plan introductions and explanations so that they are succinct and clear.

Record all interactions in the correct section of the group's Google Doc. This way everyone in the group can see the progress and what action has been taken so far.

Finalise a time and agree on a method for each interview.



SUCCESS CRITERIA

Students can check they have successfully completed the task by:

- Organising an interview with a number of different dairy industry contacts
- Reorganising the roles and processes of the group to reflect any issues
- Composing relevant questions to guide this step of the inquiry

PRINCIPLES	VALUES	KEY COMPETENCIES	LEARNING AREAS	WORD BANK	RESOURCES REQUIRED
Learning to learn Community engagement	Community and participation Respect Innovation, inquiry and curiosity	Using language, symbols and texts Relating to others Participating and contributing	English Social Sciences	Scale Appraisal Streamline Schedule	How do you arrange to meet someone you don't know? - Student Activity Guide